



APPLICATION PROCESS

Please read carefully through the required steps below. These steps are mandatory per University protocol.

1. Sign up for a UT EID.

Anyone that lives in the house that is 18 and older must sign up for a UT EID. All host families are required to have at UT EID in order to run background checks.

https://idmanager.its.utexas.edu/eid_self_help/

Click on “Get a UT EID” and complete the process. You will provide your UT EID (and everyone living in your house 18 and over) on the application form.

2. Complete application form.

Only 1 application per household is needed.

3. Complete online training module.

Every person living in the house over that is 18 and older must complete this online training module before the competition.

www.safesport.org

On the top right corner, select “register” and then provide the requested information selecting “other” when available. From there they will be able to launch the training, which will take 90 minutes to complete. At the end a certificate is available for download. Email Clara Hah at chah@austin.utexas.edu your certificate when completed.

DEADLINES

UT EID & Application Form is due by Dec. 23rd.

Online Training Module must be completed by Feb 17th.

You can send your application form and certificate to:

chah@austin.utexas.edu

or

UT Butler School of Music

Clara Hah

2406 Robert Dedman Drive E. 3100

Austin, TX 78712

Once we have received your application form and UT EIDs, we will conduct a background check. Once that has been completed, you will be matched with your competitor! Thanks for volunteering! Please feel free to contact me if you have any questions.

MENUHIN COMPETITION AUSTIN, TEXAS 2014

Please fill out the application form completely. Please print.

Name _____ Date of Birth _____ UT EID _____

Phone Number _____ Email Address _____

Spouse's Name _____ Date of Birth _____ UT EID _____

Phone Number _____ Email Address _____

List all the people in your household (include date of birth). Provide UT EID's for anyone 18 and over.

1. _____
Name _____ Date of Birth _____ UT EID _____

2. _____
Name _____ Date of Birth _____ UT EID _____

3. _____
Name _____ Date of Birth _____ UT EID _____

4. _____
Name _____ Date of Birth _____ UT EID _____

5. _____
Name _____ Date of Birth _____ UT EID _____

Home Address _____

City _____ State _____ Zip Code _____

Extra beds/bedrooms available for hosting: _____ Do you have any pets? _____

What languages are spoke in your household: _____

Special Certification (CPR, Medical, etc.): _____

Do you have a valid driver's license? Yes No Driver's License #: _____ ST: _____

Have you ever been convicted of/or plead guilty to any crime(s): Yes No

As a condition of working with The Butler School of Music, I give permission for the Butler School of Music to conduct a background check on me, which may include a review of sex offender registries, child abuse and criminal history records. I understand that, if appointed, my position is conditional upon Butler School of Music receiving no inappropriate information on my background. I hereby release and agree to hold harmless from liability Butler School of Music, employees and volunteers thereof, or any other person or organization that may provide such information.

Signature: _____ Date: _____